



The Mining & Petroleum Savings and Loan Society Limited providing financial services to PNG national workers employees within Mining & Petroleum sector in Papua New Guinea. The Society now invites applications from qualified people to fill the following position.

Business Development Officer.

Reporting to the Manager, this position is responsible for the following:

- Formulate and implement a comprehensive marketing strategy.
- Plan, supervise and coordinate all marketing activities under the brand name.
- Conduct marketing and promotions on Society's products and services.
- Carry out members' awareness on Society's policies & procedures.
- Liaise with other Institutions' payroll divisions to establish proper mechanisms in relation to payroll deduction functions.
- Formulate new and review current Society's products with the view to improve quality.
- Regularly report to management on outcome-based marketing/recruitment.
- Monitor membership growth.

The successful applicant should possess the following:

- Degree/Diploma qualifications in Business or Marketing.
- At least three years' experience within Savings & Loan Industry or Financial Institution would be an advantage.
- Good management and organisational skills.
- Excellent Customer Service focus.
- Excellent interpersonal skills and good leadership qualities.
- Excellent MS Office knowledge as well as social media advertising skills.
- Fair knowledge of Savings and Loan procedures and practices.
- Able to work under pressure and meet deadlines.
- Must be a team player with a current driver's license.

Interested persons with relevant qualifications and experience should submit their written applications to:

Manager
Mining & Petroleum Savings and Loan Society Ltd
PO Box 365, Gordons,
National Capital District
Or email to: recruitment@mpsl.com.pg

In the event you do not hear from the Society within a period of 21 days after the closing date of applications, your application shall be deemed to be unsuccessful. The CV's of unsuccessful candidates will not be returned.

Applications closed at 5.00pm on Friday 06th November 2026.